



CITY OF WARRENTON
Pre-application Conference
Warrenton Development Code - Chapter 16.208.070
Wednesdays 10:30-11:15 or 11:15-12:00

FEE \$150.00

File# _____

Date Received _____

Receipt# _____

Subject Property Site Address: _____

Township 8 range 10, section _____, Tax Lot (s) _____

Lot Square Footage/Acres _____ Zone _____

Property Owner _____ Phone/text _____

Mailing Address _____

Email _____

Applicant (if not owner) _____ Phone/text _____

Mailing Address _____

Email _____

DESCRIBE PROPOSAL AS COMPLETELY AS POSSIBLE: _____

1. **Participants.** When a pre-application conference is required, the applicant shall meet with the Community Development Director or his/her designee(s).

2. **Information Provided.** At such conference, the Community Development Director shall:

- a. Cite the Comprehensive plan policies and map designations applicable to the proposal;
- b. Cite the ordinance provisions, including the substantive and procedural requirements applicable to the proposal;
- c. Provide available technical date and assistance, which will aid the applicant;
- d. Identify other governmental policies and regulations that relate to the application; and
- e. Reasonably identify other opportunities or constraints concerning the application.

3. **Disclaimer.** Failure of the Community Development Director or his/her designee to provide any of the Information required by this subsection C shall not constitute a waiver of any of the standards, criteria or



requirements for the application.

4. **Changes in the Law.** Due to possible changes in federal, state, regional, and local law, the applicant is responsible for ensuring that the application complies with all applicable laws on the day the application is deemed complete.

5. **Pre-application Checklist: Please submit the following items for review at least 10 days prior to a scheduled pre-application conference.**

Preliminary site plan or preliminary plat

Preliminary utility plan

Preliminary elevations (mixed use, commercial and multi-family)

Optional: List of questions and concerns